

GALENA PARK INDEPENDENT SCHOOL DISTRICT MINUTES OF THE BOARD MEETING

Regular Meeting

Monday, May 10, 2021

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, May 10, 2021 with the following members present: President, Ramon Garza; Vice President, Jeff Miller; Secretary, Adrian Stephens; Trustees: Wanda Heath Johnson, Noe Esparza, Norma Hernandez, Herbert Alexander Sanchez and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

REGULAR MEETING: At 6:07 p.m., Mr. Garza called the meeting to order. Ramon Garza opened the meeting with a prayer. Noe Esparza presented the pledges to the American and Texas flags.

AUDIENCE ITEMS:

Public Comment: Ms. Nicole Garren submitted a public comment regarding student and teacher dress code.

RECOGNITION: Dr. Moore recognized the following:

A. Employee:

1. Galena Park I.S.D. will recognize the Galena Park I.S.D. Student Nutrition Department in honor of 'School Lunch Hero Day', which was May 7, 2021.
2. Galena Park I.S.D. will recognize the Transportation Department for being named one of the 100 Best Fleets in America.
3. Galena Park I.S.D. will recognize our Galena Park I.S.D. nurses in honor of National School Nurses Week, which was May 3-9.

B. Student:

1. Galena Park I.S.D. will recognize Matthew Stith and Osvaldo Castro for being named winners of the 2020 Congressional App Challenge in the 29th District of Texas (TX-29) by Texas State Representative Sylvia Garcia.
2. Galena Park I.S.D. will recognize Churchill Couch for developing the Galena Park and Jacinto City Help Center website for community members to access providers of basic needs.

BOARD COMMENTS: Jeff Miller, congratulated Wanda Heath Johnson and Adrian Stephens on being re-elected without opposition, and how glad he was with them still being a part of the team. Wanda Johnson thanked Mr. Miller, and Ramon Garza seconded Mr. Miller's comments. Noe Esparza, congratulated Ms. Johnson, and Ms. Stephens. Adrian Stephens stated that the students that created this wonderful technology: Churchill, Osvaldo and Matthew that it is tremendous, and it shows that GPISD is right up there with the technology required for the future, and that she is happy to say that they are apart of GPISD. Norma Hernandez congratulated Churchill Couch, he did an amazing job and she congratulated him with all her heart it was fantastic.

REPORTS: Mr. Garza introduced Harold "Sonny" Fletcher III, Senior Director for Facility Planning and Construction, who provided a 2016 Bond Program Construction Update.

NEW BUSINESS – ACTION:

Mr. Garza asked the Board if there was a motion to approve the renewal of Property/Windstorm/Terrorism Insurance for the period of June 1, 2021 through June 1, 2022, from McGriff Insurance Services, Inc. via National Cooperative Purchasing Alliance (NCPA) Contract Number 09-08 for the premium of \$2,430,600.

A motion was made by Noe Esparza and seconded by Norma Hernandez to approve the renewal of Property/Windstorm/Terrorism Insurance as presented. The motion passed with a vote of 5-0-2.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on April 13, 2021.
2. Consider approval of naming North Shore 9th Grade Center Boys Basketball Gym after Coach Randy Weisinger.

3. Consider approval of Amendment No.1 to the Interlocal Agreement between Galena Park ISD and San Jacinto College effective April 16, 2021 through March 31, 2022.
4. Consider approval of the Allotment and Texas Essential Knowledge and Skills (TEKS) Certification, 2021-2022.

A motion was made by Norma Hernandez and seconded by Jeff Miller to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of the release of retainage in the amount of \$103,436.81 to Jamail & Smith Construction, LP, for the North Shore Senior High Ninth Grade Roof Replacement (Project 900-2019).
2. Consider approval of the award of CSP 21-201 for Summer 2021 Renovations (Project 900-2021) to M Scott Construction, Inc. for an estimated amount of \$1,789,000, including an \$250,000 contingency, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
3. Consider approval of the award of CSP 21-202 for the Woodland Acres Middle School Building B EIFS System (Project 043.1-2020) to M Scott Construction, Inc. for an estimated amount of \$334,000, including an \$10,000 contingency, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
4. Consider approval of Consent to Encroachment Over City Easement for construction of site improvements at Pyburn Elementary, and authorize the Superintendent, or designee, to execute such agreement.
5. Consider approval of the Job Order Contract (JOC) method of project delivery/contract award, which provides the best value to the District, for renovations at Cunningham Middle School and various District facilities to continue to meet the needs for virtual learning opportunities, and delegate authority to the Superintendent, or designee, to negotiate and execute contracts with E Contractors USA, LLC, Generocity Services Inc., and/or Jamail & Smith Construction, LP, via BuyBoard Contract #581-19, for an estimated amount not to exceed a total of \$1,000,000.
6. Consider approval of extension of the Rice & Gardner Consultants, Inc. contract (Amendment #10) for Program Management Services through August 31, 2021, and begin providing Staff Augmentation Services for a Project Manager and Project Control positions from September 1, 2021 through December 31, 2021, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
7. Consider approval of negative Change Order #002 in the amount of \$8,356.86, and authorize final payment to E Contractors USA, LLC, for Summer 2020 Renovations at North Shore Senior High School with a final construction cost of \$214,820.14.
8. Consider approval of the Final Electric Easement to CenterPoint Energy Houston Electric, LLC, on the Jacinto City Elementary site.

A motion was made by Jeff Miller and seconded by Adrian Stephens to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the Human Resources Management System (HRMS) and Recruiting Implementation Agreement for Software Support and Maintenance Agreement for the period of June 1, 2021 – May 31, 2022, from Frontline Education via the Cooperative Region 19 Contract #17-7247 at an estimated amount of \$200,000.
2. Consider adopting the resolution designating Sonya George, Chief Financial Officer & Deputy Superintendent for Operational Support, Dina Edgar, Assistant Superintendent for Business Services, and Ida Schultze, Executive Director for Budget and Financial Support Services, as Investment Officers.
3. Consider approval of the Interlocal Agreement with Harris County Department of Education Services – Highpoint East Campus for the term of August 23, 2021 through June 3, 2022 at an estimated cost to exceed \$50,000.
4. Consider approval of the 2021-2022 Early Head Start Federal Non-Competing Continuation Refunding Application submission, which includes Board Approval Letter and United States Department of Health and Human Services Certifications and Assurance.
5. Consider approval of the license agreement with NRG Park to host the 2021 Graduation Ceremonies on June 13, 2021 for an estimated cost of \$180,000.
6. Consider approval for the Staffing Agreement between the District and Aveanna Healthcare to provide Professional Services from July 1, 2020, to June 30, 2021, at an estimated amount of \$170,000.

7. Consider approval of the Partnership Agreement with Communities in Schools of Southeast Harris County for a total of \$397,858.16.
8. Consider approval of the Written Agreement with HCDE in which they will allocate \$80,000.00 to GPISD for two Cycle 11, 21st CCLC/ACE programs per year from July 1, 2021 through July 31, 2022, upon award of the grant.
9. Consider approval of the contract between the District and ALC Schools, LLC for September 1, 2021 through August 31, 2022, through OMNIA Partners (formerly National IPA) Contract No. R190401, at an estimated amount not to exceed \$225,000.
10. Consider approval for the renewal of RFP 18-005 Kitchen Hood Fire Suppression System, Fire Extinguisher Inspections & Vent Hood Cleaning for the period of June 1, 2021 through May 31, 2022, from A-1 National Fire Company LLC DBA Summit Companies, at an estimated annual expenditure of \$100,000.
11. Consider approval of the renewal of RFP 19-003 Armored Courier Services, for the period of July 1, 2021 through June 30, 2022, with Brink's, Incorporated (Dunbar Armored Inc.) at an estimated annual expenditure of \$150,000.
12. Consider approval to award RFP-MA 21-002 Fundraising Items for the period of May 11, 2021 through April 30, 2024 for the initial contract term of one (1) year, with the option to renew for two (2) additional one-year terms at an estimated annual cost of \$250,000 with the following vendors, and authorize Superintendent, or designee, to make awards and negotiate all contracts under RFP-MA 21-002 Fundraising Items.
 Aim Fundraising Services
 Balfour Campus Supply, LLC
 Believe Kids, Cherrydale, Spirit Gear Direct
 Big Kahuna Fundraising
 Cash Cow Fundraising, LLC
 Century Resources LLC
 Coastal Fundraising Concepts
 Custom Sportswear, Inc.
 Deanan Gourmet Popcorn
 Educational Products, Inc.
 Follett School Solutions, Inc.
 Freedom Fundraising
 FWRUNCo-Houston
 Graphics Unlimited, Inc.
 Herff Jones
 Inter-State Studio
 Old Fashioned Candy Co., Inc.
 Pala Supply Company, Inc.
 Peter Piper Pizza
 Promo Solutions
 School Life
 Signature Fundraising, Inc.
 USA Fundraisers LLC
 World's Finest Chocolate, Inc.
13. Consider approval for the renewal of RFP 19-004 Garbage Collection Services, for the period of July 1, 2021 through June 30, 2022, from Waste Connections of Texas, LLC., at an estimated annual expenditure of \$325,000.
14. Consider approval for the purchase of musical instruments through August 31, 2021, from Music & Arts Center through the Buyboard Contract Number 539-17 and Swicegood Music through Region 5 at an estimated cost of \$120,000.
15. Consider approval to award RFP 21-003 Concrete Work for the period of May 11, 2021 through April 30, 2023, with Brooks Concrete, Inc. and Greenscapes Six, LLC at an estimated annual expenditure of \$250,000.
16. Consider approval of the proposed Budget Amendment for the month of April 2021.
17. Consider approval of the pre-kindergarten/kindergarten playground equipment replacement at Williamson Elementary by PlayPower LT Farmington, Inc., via BuyBoard Contract #592-19, for an estimated amount of \$110,000.
18. Consider approval for the renewal of the annual software license with Skyward, Inc., for the period of July 1, 2021 through June 30, 2022, at an estimated cost of \$160,062.
19. Consider approval of the renewal of ClassLink Software from ClassLink, Inc. for the period of August 1, 2021 through July 31, 2022, via The Interlocal Purchasing System (TIPS) Contract #200105, for an estimated amount of \$63,695.

20. Consider approval of the purchase of Dell Servers from Dell Marketing LP, via the Texas Department of Information Resources Contract #DIR-TSO-3763, for an estimated amount of \$300,000.
21. Consider approval of the purchase of concert grand pianos for Galena Park High School and North Shore Senior High School from The Clavier Group, Inc. via Buyboard Contract #619-20, in an amount not to exceed \$350,000.

A motion was made by Adrian Stephens and seconded by Wanda Johnson to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

INFORMATION: The following documents were presented for information:

A. Sonya George, Chief Financial Officer/Deputy Superintendent for Operational Support, presented:

1. Comparative Tax Collection Report for the period of September 1 through March 31 for fiscal years 2019-2020 and 2020-2021
2. Emergency Purchases Authorized by Resolution - Inclement Weather
3. Donation Report for April 2021
4. 2016 Bond Program Financial Report as of March 31, 2021

B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:

1. Early Head Start Update and Fund 205 Expenditure Report Summary for March 2021
2. Early Head Start 2019-2020 Annual Report
3. Early Head Start 2020-2021 Self-Assessment and Action Plan
4. Early Head Start Policy Council Meeting Minutes from March 2021

At 6:30 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

A. Section 551.072 Real Property - Discuss or deliberate purchase, exchange, lease or value of real property.

1. Discussion on property in Galena Park, TX on Parkside Drive.
2. Consider approval of the purchase of a 0.5334-acre tract of real property located at 1710 Parkside Drive, Galena Park, Texas 77547, and authorize the Superintendent to execute a contract and closing documents for \$295,000, plus closing costs.

B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.

1. Consider approval of the proposed termination of Elizabeth Nettles term contract, for good cause due to job abandonment and authorize the Superintendent or his designee to notify the employee of the proposed action.
2. Consider approval of the list of Chapter 21 probationary and term contract recommendations beginning in 2021-2022 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.
3. Consider approval of the list of Non-Chapter 21 probationary and term contract recommendations beginning in 2021-2022 and authorize the Associate Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

At 6:42 p.m., Mr. Garza announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Garza called for a motion to approve the purchase of a 0.5334-acre tract of real property located at 1710 Parkside Drive, Galena Park, Texas 77547, and authorize the Superintendent to execute a contract and closing documents for \$295,000, plus closing costs as presented

A motion was made by Adrian Stephens and seconded by Noe Esparza. The motion passed with a vote of 7-0-0.

Mr. Garza called for a motion to approve the proposed termination of Elizabeth Nettles term contract, for good cause due to job abandonment and authorize the Superintendent or his designee to notify the employee of the proposed action as presented.

A motion was made by Norma Hernandez and seconded by Jeff Miller. The motion passed with a vote of 7-0-0.


Mr. Garza called for a motion to approve the list of Chapter 21 probationary and term contract recommendations beginning in 2021-2022 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations as presented.

A motion was made by Noe Esparza and seconded by Wanda Johnson. The motion passed with a vote of 7-0-0.

Mr. Garza called for a motion to approve the list of Non-Chapter 21 probationary and term contract recommendations beginning in 2021-2022 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations as presented.

A motion was made by Adrian Stephens and seconded by Wanda Johnson. The motion passed with a vote of 7-0-0.

There being no other business before the Board at this time, the meeting was adjourned at 6:46 p.m.



Ramon Garza, President

ATTEST:



Adrian Stephens, Secretary

Jeff Miller, Board Vice President
Signed in the absence of Adrian Stephens,
Board Secretary